

### Abridging a Comprehensive Neuropsychological Evaluation Report for the School

The report of the evaluation your child has undergone is comprehensive. You may wish to share the findings with the school or some other agency, but may not want to share sensitive information that is not necessary for them to have to understand your child's needs. If that is the case, I will make you an abridged version of the report from which sensitive information has been removed.

Creating the abridged version of the report is included in your evaluation fee so long as you provide me the necessary information (see below) within one month of our final meeting. When I have to abridge a report that is older, I charge \$50. This is because I need to re-read the report in order to re-familiarize myself with your child and this takes time.

Because every child is different, and because children and families maintain different relationships with their schools, there is no standard way to shorten a report. Here is what to do:

- 1) Consult with yourself, your spouse, your child's academic counselor, your child's therapist, your educational advocate, and/or your attorney to determine what you would like removed.
- 2) Make a copy of the report and indicate the sections you want removed by striking through them. Please note: Do not line-edit the report or change individual words. Deletions are most often paragraphs or entire sections (such as Family History) and less often, individual sentences in paragraphs.
- 3) Understand that I will not make changes that change the nature of my opinions
- 4) Send the edited copy to me via email (danacphd@gmail.com), fax (818-705-4307), or mail
- 5) I will let you know if I believe something you want removed should remain.
- 6) I will generally be able to send you a copy of this abridged report on letterhead by the next working day in pdf form. I will also mail you a hard copy.
- 7) I will send you a new score summary to accompany the report if we have decided that discussion of findings of any of the tests is to be left out entirely
- 8) Note that your comprehensive report is titled:

#### **"NEUROPSYCHOLOGICAL EVALUATION"**

The abbreviated version will be titled:

#### **"NEUROPSYCHOLOGICAL-PSYCHOEDUCATIONAL EVALUATION"**